



Internal Quality Assurance Cell

BAOSI BANIKANTA KAKATI COLLEGE

Nagaon, Barpeta
Assam – 781311 (INDIA)

Dr. Gopal Kr. Sarma
Co-ordinator, IQAC

Best Practice of 2020-21

BEST PRACTICE: 1

Title of the Practice: Implementation of ICT in Teaching-Learning Management

Objectives of the Practice

- Use of ICT to enhance teaching-learning system.
- To provide support to students beyond regular mode of teaching-learning process.
- To facilitate students centric services with the use of ICT

The Context

Now-a-days, the information and communication technology (ICT) has an immense role in different field of activities and teaching-learning is not an exception to it. Understanding its importance in effective teaching-learning process, the academic authorities of the country urge for use of ICT in teaching-learning in all levels of education. As an institution of higher education, the college makes effort to give exposure to students & teachers to ICT based teaching-learning tools.

The Practice

- ✓ Enabling college automation.
- ✓ Online enrolment/registration/ examination form fill-up.
- ✓ Publication of information through the college website.
- ✓ Use of ICT in classroom education.
- ✓ Online education through dedicated college portal.

Evidence of success

- + Relatively less time spent on academic and administrative matters.
- + Increasing engagement of teachers in conducting online classes.
- + Supply of online educational resources by teachers.



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+ Online admission process.

Problems Encountered and Resources Required

- A majority of students have lack of technical knowledge.
- Insufficient teaching and non-teaching staff.
- Financial constraints to appoint staff on contractual basis.

Lack of physical infrastructure for setting up more ICT enabled classrooms.



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BEST PRACTICE: 2

Title of the Practice: Eco-Friendly Green Campus

Objective

1. To inculcate the practices for promoting clean and green campus.
2. Creating awareness for maintaining a sustainable environment.

The Context

Today, the world is facing several environmental problems. Hence, there is an urgent need for conservation of nature and environment. The institution decided to develop an eco-friendly and sustainable campus.

The Practice

- The college is trying to create awareness on the evil effects of tobacco and plastic among the college fraternity as well as surrounding community.
- Arrangement of proper segregation and disposal of wastes.
- Seminars, workshops etc. relating to eco-friendly campus have been organized.
- Regular cleaning of the campus involving students.

Evidence of success

1. Awareness on sustainable environment among the students has increased.
2. Rain water harvesting system developed by the college helps in maintaining the plantations and gardens especially during winter.
3. Green campus initiatives add the beauty of the college campus.



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Problems Encountered and Resource Required

1. Water scarcity during winter.
2. Lack of regular staff to look after the green campus initiatives.
3. Financial resource is required for scientific implementation of the project.



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Photographic Evidence of Best Practices, 2020-21

Best Practice-1

Figure 1: Admission Main Page of the College

College Automation x B.K. College x College Automation x College Automation x +

← → ↻ https://bbkcollege.co.in/online/reg.php

Gmail YouTube Maps

ESTD 1971 বাউসী বাণিকান্ত কাকতি মহাবিদ্যালয়

Note:- You can use only one mobile number to fill one form.

Applied For : (আবেদন করক) Select Class Name First Select Class

Applicant Name (আবেদনকারীর নাম) Phone No (মোবাইল নম্বর)

Applicant Name Phone No

Email-Id (ই-মেইল) Present Address (ঠিকানা)

Email Address Address

Password (পাসওয়ার্ড) Confirm Password (পাসওয়ার্ড নিশ্চিত করক)

Set Your Password Re-Type YourPassword

94397

Type the above number:

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Show all

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12:23 13-04-2023



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Figure 2: GUPORTAL for Online Registration and Examination Form Fill-up

The screenshot displays the GUPORTAL website for Gauhati University. The browser address bar shows the URL <https://guportal.in>. The page header includes the Gauhati University logo and name in Assamese and English, along with a 'College / GU Department Login' link and a 'Helpline' icon. The date and time are shown as 'Thursday, April 13th, 2023, 12:29:44'.

The main content area is divided into several sections:

- Important Links:** A list of 11 links on the left side, including 'Employee Portal', 'UG / PG Examination / Betterment Exam Form', 'Download Admit Card', 'Internal Marks Feeding', 'Online HDFC Payment Verification', 'Download Registration Certificate', 'Online PayU Payment Verification', 'Re-Admission', 'Online Document Request', 'Alumni Registration', and 'Online Affiliation Login Page'.
- Service Tiles:** A grid of six tiles in the center, each with an icon and a title: 'Student Portal (Examination Forms Login)', 'New Students Registration & Login', 'Re-Evaluation Form', 'College / GU Department Login', 'GU Results', and 'Pre Admission'. Each tile has a 'More Info' link below it.
- Instructions & Notifications:** A section on the right titled 'Instructions & Notifications' with a 'General Notifications' link.

The bottom of the page shows a Windows taskbar with various application icons and a search bar.



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College Automation x Gauhati University x +

← → ↻ https://guportal.in/ONLINE/REGISTRATION_NEW/Acd_FeeValidate_College_ExamForm.aspx

Gmail YouTube Maps

List of Student (Pending for Validate by College) (4) Out of (4) Export To Excel

All	S.No.	Form Type	Student Name	Father Name	DOB	Gender	Student Category	Domicile	Board	Registration no	Application No.	Total Fee	Status	Reject	Preview
☐	1	REGISTRATION	AZMINA SIKDAR	ABJAL SIKDAR	31/12/2002	Female	GEN	Assam	AHSEC		A20082812	0.00	Pending	Reject	↓
☐	2	REGISTRATION	FARIDA YESMIN	FAIJUL HAQUE	30/06/2001	Female	GEN	Assam	AHSEC		A20011140	0.00	Pending	Reject	↓
☐	3	REGISTRATION	SALMINA AHMED	MALEK MIAH	01/01/2002	Female	GEN	Assam	AHSEC		A20033820	0.00	Pending	Reject	↓
☐	4	REGISTRATION	SANJIB DAS	mahesh das	20/12/2001	Male	GEN	Assam	AHSEC		A20010358	0.00	Pending	Reject	↓
												Total Fee : 0			

VALIDATE STUDENT

List of Student (Validated by College) Export To Excel Total Student : 145

All	S.No.	Form Type	Student Name	Father Name	DOB	Gender	Student Category	Total Fee	Registration no	Application No.	Status
	1	REGISTRATION	ADAM ALI	SALIM UDDIN	01/06/2000	Male	GEN	0	20024273	A20014898	Approved
	2	REGISTRATION	AKHINUR MUNNY	AYUB ALI AHMED	15/03/2002	Female	GEN	0	20024274	A20012718	Approved
	3	REGISTRATION	AKLIMA BEGUM	AINUDDIN ALI	01/01/2001	Female	GEN	0	20024275	A20020835	Approved
☐	4	REGISTRATION	AKLIMA PARBIN	SHAHIM UDDIN	12/01/2002	Female	GEN	0	20024276	A20034915	Approved
	5	REGISTRATION	ALMINA BEGUM	ASUR UDDIN	11/01/2002	Female	GEN	0	20024277	A20017703	Approved
	6	REGISTRATION	ALMINA KHANAM	ARFAN KHAN	28/12/2000	Female	GEN	0	20024278	A20032463	Approved

BA (Major) EXAM - ...pdf free_fees (1).csv Show all

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Figure 3 a & b Online Registration of Students

College Automation x Gauhati University x +

← → ↻ https://guportal.in/ONLINE/REGISTRATION_NEW/Acd_FeeValidate_College_ExamForm.aspx

Gmail YouTube Maps

গুৱাহাটী বিশ্ববিদ্যালয়
Gauhati University

GU DEPARTMENT / COLLEGE PORTAL My Module Change Password Logout

LLT - 4/1/2023 1:21:19 PM CLT - 4/13/2023 12:30:36 PM 117 University Administrative Office

COLLEGE PORTAL Internal & Practical Marks Feeding REPORTS COLLEGE/DEPT. PREADMISSION ACTIVITY REGISTRATION OF EXAMINERS

Once the form is selected it is considered that the student has given the registration fee. They can "Roll Back" student before submitting the payment to university to undo the process of approval.

Registration Form Approval

Exam Session 2020 - 2021 College Name 117 | BAOSI BANIKANTA KAKATI COLLEGE

Degree B.A. (Hons) CBCS

Application No. Enter Application No Student Name Enter Student Name Select Date dd/MM/yyyy TO dd/MM/yyyy

GET STUDENT RESET

Instructions :-

1. Kindly check the Sum of Amount Properly.
2. Please check the fees and Name Properly.
3. Click on validate button to validate the student.
4. Recheck the student after validating it.
5. User can reject the student if required.
6. All rejected student will be display as highlighted in yellow colour.
7. For any query, kindly contact to university.

BA (Major) EXAM - ...pdf free_fees (1).csv Show all

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Figure 4 Generation of Online Roll List

College Automation x Gauhati University x +

← → ↻ https://guportal.in/Exam/Pre_Exam/ACD_Rollist_New_ExamForm_Table.aspx

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GU DEPARTMENT / COLLEGE PORTAL My Module Change Password Logout

LLT. - 4/1/2023 1:21:19 PM CLT. - 4/13/2023 12:30:36 PM 117 University Administrative Office

COLLEGE PORTAL Internal & Practical Marks Feeding REPORTS COLLEGE/DEPT. PREADMISSION ACTIVITY REGISTRATION OF EXAMINERS

Roll List Generation

Session : 2020 - 2021 *
Degree : BA (Major) *
Roll List Type : ALL *
Exam Config : 2020 - 2021 [DECEMBER 2020 - APRIL] *
Degree Cycle : VIth *
Type : ☒ All ☐ Regular ☐ Back & Betterment Both ☐ Back ☐ Betterment

College ☒ Check All

☒ 117 | BAOSI BANIKANTA KAKATI COLLEGE

DOWNLOAD PDF Excel DOWNLOAD RESET

BA (Major) EXAM -pdf free_fees (1).csv

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Figure 5 Online Feeding of Internal and Practical Marks

College Automation x Gauhati University x +

https://guportal.in/CollegePortal/ACD_Internal_Prac_Mark_Entry.aspx

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Gauhati University

GU DEPARTMENT / COLLEGE PORTAL My Module Change Password Logout

LLT - 4/1/2023 1:21:19 PM CLT - 4/13/2023 12:30:36 PM 117 University Administrative Office

COLLEGE PORTAL Internal & Practical Marks Feeding REPORTS COLLEGE/DEPT. PREADMISSION ACTIVITY REGISTRATION OF EXAMINERS

Internal / Internal-Practical Marks Feeding

College : 117 BAOSI BANIKANTA KAKATI COLLEGE

Session : 2020 - 2021

Degree : BA (Major)

Subject : ECONOMICS

Exam Config : 2020 - 2021 [DECEMBER 2020 - APRIL 2021] EVEN SEMEST

Degree Cycle : BA (Major) With Sem

Paper Name : (ECO M 6.1-1) Public Economics (IIIrd Year)

GET STUDENTS RESET PRINT The paper marks are submitted to university. So you can't make any changes in marks !

Note : This interface is used for Internal/Internal-Practical/Viva marks feeding

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Figure 6 Online student database of the college

College Automation x BBK College x College Automation x College Automation x +

https://bbkcollege.co.in/online/authority/reports/student/home.php?a=10

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আমাব COLLEGE LogOut

Home

I-Card Print

Caste

NAAC Report

Subject Wise Report

Edit Data

Differently Abled

Outside of Assam Students

Scholarships

Full Report

All Documents View

Full Reports

Session: 2020-2021 Class: Select One Stream: Select Class First Type: All Students SEARCH

Class: TDC 1ST YEAR, Stream: ARTS

Export To Excel

SI No	Roll No	Course	Stream	Name	Phone No	Password	Father's Name	Mother's Name	DOB	Gender	Caste
1	1	TDC 1ST YEAR	ARTS	MAMREZ ALI	7086387141	7086387141	HAJARAT ALI	CHABIYA KHATUN	28/01/2002	Male	GENE
2	2	TDC 1ST YEAR	ARTS	NAYAN MANI BAROI	6003875865	Nayan@123	ANANDA BAROI	RANGMALA BAROI	03/01/2002	Female	GENE
3	3	TDC 1ST YEAR	ARTS	BANDITA SARKAR	6000128348	Bandita@123	PRANJIT SARKAR	MISTA SARKAR	12/07/2002	Female	SC
4	4	TDC 1ST YEAR	ARTS	NITIKA MANDAL	8486621805	Nitika@123	SANTOSH MANDAL	SUNDARI MANDAL	03/07/2001	Female	SC

Type here to search

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Figure 7 Subject wise student database

Subject-Wise Reports

Session: 2020-2021 | Class: Select One | Stream: Select Class First | Subject: Select One

Major Subject: Select One | Generic/General Subjects: Select One | Generic/General Subjects: Select One

SEARCH

Class: TDC 1ST YEAR, Stream: ARTS

SL NO	Roll No	Name	Contact	Major Subject
1	3	BANDITA SARKAR	6000128348	ASSAMESE
2	4	NITIKA MANDAL	8486621805	ASSAMESE
3	5	RAKESH ROY	6000780533	ASSAMESE
4	7	PRITI MANDAL	6003146039	ASSAMESE
5	9	SANGITA SARKAR	6003379549	ASSAMESE
6	24	PUJA DAS	6901852692	ASSAMESE
7	27	RUNU BEGUM	9678903747	ASSAMESE
8	31	NIPAN DAS	7635854808	ASSAMESE
9	32	DEEPA MANDAL	8638087042	ASSAMESE



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Figure 8 Online Educational Resources of the college

College Automation x College Automation x +

← → ↻ https://bbkcollege.co.in/online/classvideos.php

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Home

Class Videos

Search Class Videos Here

Search By Class or Subject or Title

Teacher	Class/Stream	Subject	Title	File
DR. BHUPEN RABHA	HS 2ND YEAR ARTS	English	The Last Lesson by Alphonse Daudet	View
Mrs.Tuntun Das	HS 2ND YEAR SCIENCE	Physics-	Photo Electric Effect	View
NRIPENDRA NATH DAS	HS 2ND YEAR SCIENCE	Chemistry	Solutions L - 1	View
NRIPENDRA NATH DAS	HS 2ND YEAR SCIENCE	Chemistry	Solutions L - 2	View
NRIPENDRA NATH DAS	HS 2ND YEAR SCIENCE	Chemistry	Solutions L - 3	View
NRIPENDRA NATH DAS	HS 2ND YEAR SCIENCE	Chemistry	Solution L - 5	View
NRIPENDRA NATH DAS	HS 2ND YEAR SCIENCE	Chemistry	Solutions L-6	View
NRIPENDRA NATH DAS	HS 2ND YEAR SCIENCE	Chemistry	Solution L-7	

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Figure 9 Live Discussion via Online education portal of the College

College Automation x BBK College x College Automation x College Automation x +

https://bbkcollege.co.in/online/attendance/classnotes/home.php?a=a9

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WELCOME, GOPAL KUMAR SARMA

View Discussion

Search Discussions Here

Sl No	Class	Stream	Title	Subject	Discussion Date	Discussion Time	Action
1	HS 2ND YEAR	ARTS	Economics	Introduction to Macroeconomics	2021-05-24	10:30 am	DONE(0)
2	HS 2ND YEAR	ARTS	Economics	Introduction to Macroeconomics	2021-05-24	10:30 am	DONE(15)
3	HS 2ND YEAR	ARTS	Economics	Related Concept of Macroeconomics	2021-05-31	10:30 pm	DONE(11)
4	HS 2ND YEAR	ARTS	Economics	Circular Flow of National Income	2021-06-07	10:30 am	DONE(9)
5	HS 2ND YEAR	ARTS	Economics	Circular Flow of National Income	2021-06-14	10:30 am	DONE(10)
6	HS 2ND YEAR	ARTS	Economics	National Income	2021-06-19	1:00 am	DONE(7)
7	HS 2ND YEAR	ARTS	ECONOMICS	Determination of National Income: Part I	2021-06-26	12:30 pm	DONE(2)
8	HS 2ND YEAR	ARTS	Economics	Unit 1	2021-06-28	10:30 am	DONE(11)
9	HS 2ND YEAR	ARTS	Economics	Methods of National Income Accounting	2021-07-19	10:30 am	DONE(7)

free_fees (1).csv

Show all

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Figure 10 Teachers Class Report

College Automation x BBK College x College Automation x College Automation x +

← → ↻ <https://bbkcollege.co.in/online/authority/reports/student/home.php?a=4> G ★ 📱

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আমার COLLEGE

- Home
- I-Card Print
- Caste
- NAAC Report
- Subject Wise Report
- Edit Data
- Differently Abled
- Outside of Assam Students
- Scholarships
- Full Report
- All Documents View

Subject-Wise Reports

Session	Class	Stream	Subject
2020-2021	▼ Select One	▼ Select Class First	▼ Select One ▼
Major Subject	Generic/General Subjects	Generic/General Subjects	
Select One	▼ Select One	▼ Select One	▼

SEARCH

Class: TDC 1ST YEAR, Stream: ARTS

SL NO	Roll No	Name	Contact	Major Subject
1	3	BANDITA SARKAR	6000128348	ASSAMESE
2	4	NITTIKA MANDAL	8486621805	ASSAMESE
3	5	RAKESH ROY	6000780533	ASSAMESE
4	7	PRITI MANDAL	6003146039	ASSAMESE
5	9	SANGITA SARKAR	6003379549	ASSAMESE
6	24	PUJA DAS	6901852692	ASSAMESE
7	27	RUNU BEGUM	9678903747	ASSAMESE
8	31	NIPAN DAS	7635854808	ASSAMESE
9	32	DEEPA MANDAL	8638087042	ASSAMESE

Page 1 of 1 Words: 0 English (1 India) States

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Figure 11 Photographic facility for Students





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Figure 12 Wi-fi facility in the college



Best Practice-2

Figure 13 Observation of World Water Day 2021



Figure 14 Observation of World Water Day 2021

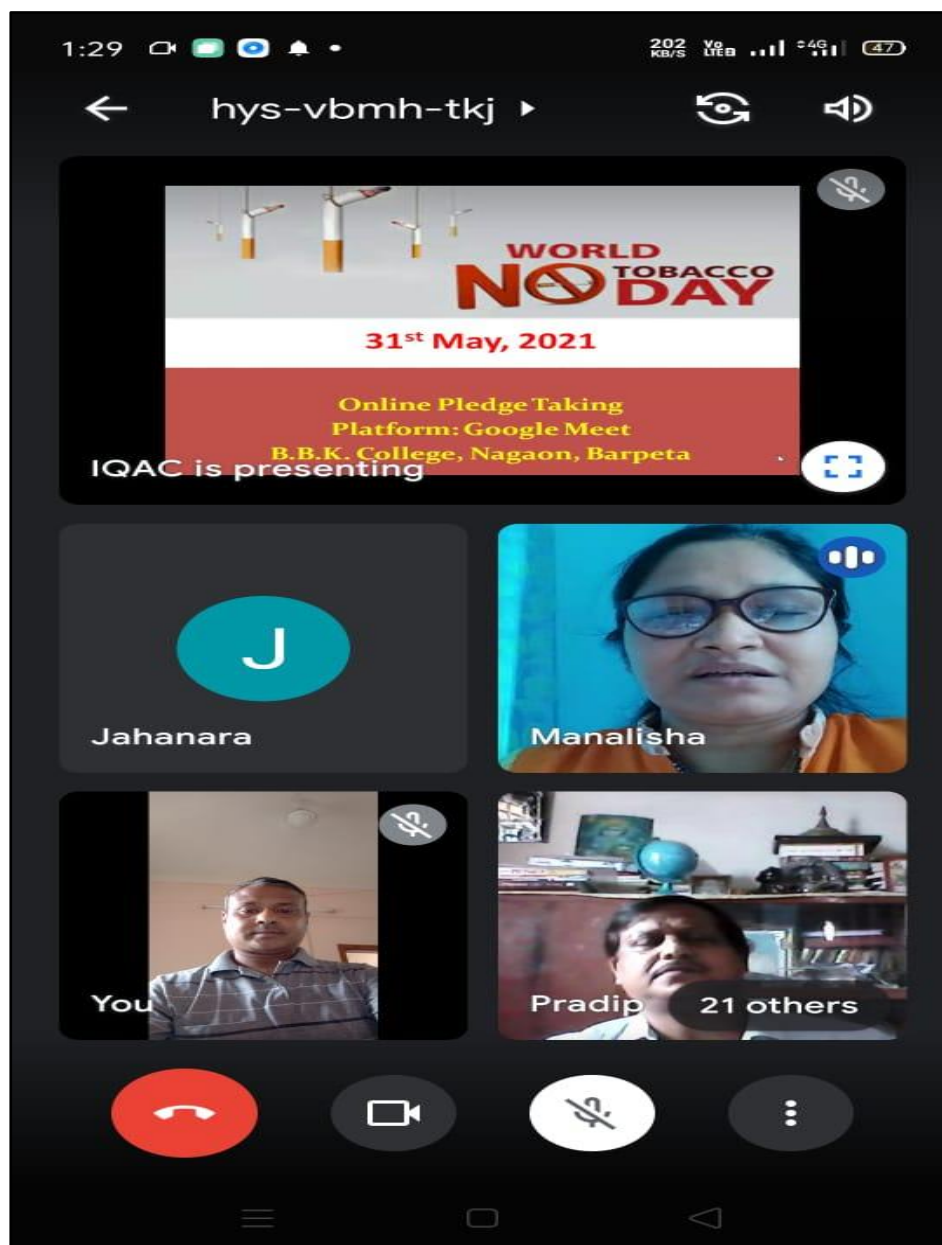




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Figure 15 : No Tobacco Day Pledge, 2020





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Figure 16 Rain Water Harvesting





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Figure 17 Sanction Order under NGC Programme

Draft

95

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিবেশ পৰিষদ
(বিজ্ঞান আৰু প্রযুক্তি বিভাগ, অসম চৰকাৰ)
ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL
(Department of Science & Technology, Govt. of Assam)

BIGVAN BHAWAN
G.S. ROAD
GUWAHATI – 781005
Assam, India

Telephone : 0361-2464621
: 0361-2450646
Fax : 0361-2464617
E-mail : astec@rediffmail.com
Website : www.astec.gov.in

No. ASTEC/ENV/1856/Pt-I/2019/ 761 Date: 26/2/2021

SANCTION ORDER

Sanction of Rs. 5000/- (Rupees five thousand) is hereby accorded to each College Eco Club of Assam for conducting Eco-Club activities in 100 (one hundred) colleges under the project "National Green Corps Programme" supported by Ministry of Environment, Forest and Climate Change (MoEFCC), Govt. of India and the full amount, i.e. Rs. 5000/- (Rupees five thousand) is hereby released as one time grant to each college for the year 2018-19 as per following terms & conditions:

Terms & conditions:

- Sanction has been fixed at Rs. 5000/- (Rupees five thousand) per College Eco Club and released in full amount per college as one time grant to 100 College Eco-Clubs for the year 2020-21 (College Eco Club list: Annexure – I).
- The works as mentioned in Annexure – II, have to be completed within one year from the date of issue of this sanction Order. Further, minimum of 10 important tree species are to be planted & these should be properly maintained.
- Payments will be made to the respective Bank Accounts through RTGS only and necessary information will be communicated through e-mail.
- Amount sanctioned/ released to concerned college is meant for College Level Activities of National Green Corps Programmes only. No fund should be utilised for other purposes.
- Respective college have to utilize the sanctioned amount within stipulated time, failing which, the said amount have to be refunded to the "Director, ASTE Council" along with bank interest.
- All concerned Principals have to conduct Eco-Club activities from time to time with active involvement of the In-charge Teacher of College Eco-Club, Teachers and Eco-Club members.
- All the Heads of colleges will have to submit Utilization Certificate (UC) & Statement of Expenditure (SoE) as per our GFR19 A along with a Report and 5 photographs, video clippings, etc. to ASTE Council.
- It is mandatory to display a Sign Board in a safe and visible place in the college premises as per our earlier order No. ASTEC/ENV/1856/2018/398 dated 25.01.2019. If not yet done the same, a sample of the sign board is given below:

COLLEGE ECO CLUB
..... College
Supported by: MoEFCC, Govt. of India
State Nodal Agency: ASTE Council, Guwahati – 5

5 ft
(White letters on green background)

- If necessary, a separate Bank Account (preferably in SBI) may be opened for College Eco-Club and the account shall be opened for audit purposes and verification.
- This Order along with the list of 100 colleges is available in "Documents" section of the website: www.astec.assam.gov.in and concerned Principals have to keep record for future reference.
- Any issue or query related to the National Green Corps programme may be communicated through ngcassam@gmail.com.

Copy to:

- All Concerned
- Dy. FAO, ASTE Council – for information
- ASTE Council Website – for necessary action

(Smt. Kimmer Changsan, ACS)
Director, ASTEC

(Smt. Kimmer Changsan, ACS)